

# GenX 2005

By Professional Document Systems

## Instructions for Installing GenX 2005 over GenX 2001

**IT IS YOUR RESPONSIBILITY TO MAKE SURE THAT YOU HAVE A CURRENT BACKUP  
OF YOUR DATABASE BEFORE ATTEMPTING THIS UPDATE PROCEDURE.**

**We recommend backing up to removable media or at least to a different hard drive if you are networked.**

If at any point you do not understand something or have a question please feel free to call technical support at 1 800 228-3670. If you do not feel comfortable manipulating files in a Windows® environment, please seek the help of someone that does.

**YOU MUST KNOW WHERE YOUR GENXDATA.MDB FILE IS LOCATED  
BEFORE YOU ATTEMPT THIS INSTALLATION.**

**Left-click on the big GenX2001 banner on the “Smiley Face” screen and the program will display this information. Record this information on this sheet or in some other more secure location.**

# GenX 2005

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## Instructions for Installing GenX2005 over GenX 2001

### Installing GenX2005 over GenX2001

1. **CLOSE ALL PROGRAMS** you have running.
2. **PLACE THE GENX2005 CD INTO YOUR CD DRIVE, IT WILL AUTORUN.**
3. **CLICK “I AGREE”** to accept the terms of the License Agreement.
4. **CLICK “INSTALL GENX2005”.**
5. A “STOP” screen comes up and again makes sure you know where your GenX2001 database is. **If you already know, CLICK “NEXT”.**
6. This will get you to the “GenX2001 Database Location Screen”. You now have to **Browse** to the directory (folder) where GenXdata.mdb is located. You should already have a drive mapped to this directory. Once you browse to this drive, **CLICK "NEXT".**
7. **CLICK "NEXT"** on the “Select Program Directory” screen. You will be installing the program into a “C:\Program Files\GenX2005” directory (recommended).
8. If you don’t yet have pdfFactory, leave the box next to “Install PDF Printer” checked. If you have pdfFactory, uncheck the box. Either way, **CLICK "NEXT".**
9. **CLICK “INSTALL”.**
10. The installation is a two step process and will take a few minutes.

**If you are installing pdfFactory, “CLICK "SETUP”** at the WinZip self-extractor screen.  
**CLICK “I ACCEPT THE TERMS”.**

If, during the installation process, you are asked about importing any previous settings, say no.  
**CLICK “OK”.**

**CLICK THE “FINISH>” BUTTON** after the GenX2005 program installs.

11. This will bring you back to your desktop.
12. If you get a prompt to reboot the machine before the changes can take effect, please do so.

### You Must Now Update the Data Structures

1. From your desktop, **CLICK ON THE “START” BUTTON OF YOUR COMPUTER.**
2. **CLICK ON EITHER “PROGRAMS” OR “ALL PROGRAMS”,** whichever one you see, and **POINT AT “GENX”** from the list of programs that you see.
3. **CLICK “UPDATE DATA STRUCTURES”.** After making sure that no one else is in the program, **CLICK “OK”.**
4. When this process is done, **CLICK “OK” AGAIN** and you are all set to use GenX2005.